

CYPRESS SPRINGS OWNERS ASSOCIATION

NOVEMBER 2017

It is an exciting time in our community!

WALL: The new wall along Cypress Springs Parkway should be complete by Thanksgiving. The Board of Directors would like to thank you for your patience and understanding. Hurricane Irma slowed progress but we feel that the wall is a beautiful asset to our community and heightens property values tremendously.

LANDSCAPE: We will be working on the landscape as soon as the wall is completed. We have already ordered replacement sod and mulch. This is a lengthy process and the work will take us into 2018.

TREE TRIMMING: The tree trimming throughout the entire community is underway. Soon you will notice the well-deserved hair-cut and canopy raised to the proper height.

SIDEWALKS: The association just completed sidewalk and curb pressure washing down the parkway and the common areas. We are reminding all owners and residents to please pressure wash your driveway, sidewalk and curb in front of your home. This makes the association pristine and appearances are important!

REGISTER YOUR AMENITY CARDS: We would like to encourage all owners and residents to register their amenity cards with the management company. EPM is ready to take your email response and register your card. With our new gate management company, we are required to provide a list of all names and amenity card numbers to them. Failure to register may result in your inability to get through the gate at the pool



and tennis court area. EPM can be emailed at:
CypressSpringsOwners@EPMServices.com



CYPRESS SPRINGS OWNERS ASSOCIATION

HOLIDAY DECORATING: Join the Board and your neighbors to decorate the pavilion! Saturday, December 2nd, 2017 at 10:00 am.



PETS: Please remember to walk your pets on a leash and pick up after them. This is a County ordinance as well as an association regulation.

HOME OWNER PORTAL: Home Encounter Community Management is the management company for your association. We invite you to register now for your homeowner portal. To do so, please follow the steps below. If you have any questions about the process, please reply for assistance.

1. Go to <https://home.cincweb.com/>
2. Click the Register button on the left-hand side, and enter your first and last name, property address and an email address where you would like to receive association related emails. Once your information has been verified, you will be emailed a password and be able to log in to your portal.
3. To log in to your Account, go back to <https://home.cincweb.com/> and enter your Email Address and Password in the fields provided. You may want to save this page as a favorite or bookmark it for ease of future access. You can also change your password to something you will easily remember by clicking on My Profile, then under the Login Information section, you will enter a new password in the Password* box and retype it to confirm in the Confirm Password* box. This will change your password any time you need to do so.

Once you are logged in, you will be able to access the following information:

- Pay your Association Dues by eCheck or Credit Card (*****Note** There is a Fee for Credit Card or E-Check***
 - *Payments - if you have ACH set up already, you do not need to register for online payments)*
- Set Up Recurring Online Payments through PayLease
- Set up a new ACH for bank draft payments
- Access and View your Account History
- Access the Association's Legal Governing Documents, Guidelines, and Rules and Regulations
- Access a Calendar of Events
- Submit ACC Requests